

Renewal policy

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1. Introduction

- 1.1. This policy sets out AAT's renewal policy which is applicable across all membership types.

2. Scope and applicability

- 2.1. In order to maintain an ongoing relationship with AAT, *students, affiliate members, associate members, full members* and *fellow members* must comply with the renewal requirements set out in this policy

3. Terms and definitions

- 3.1. All terms initially given in *italics* are defined in the *AAT Glossary* which supports the entire policy framework.
- 3.2. For the purposes of this policy specifically, the term "*member*" applies to all membership types.

4. The policy

4.1. Associate, full and fellow membership

- 4.1.1. In order to remain as a *student*, an *affiliate*, *associate member*, *full member* or *fellow member* of AAT, a *member* must:

- a) pay the *prescribed fee*, advertised on the AAT website at aat.org.uk/fees, annually by the renewal date or have a Direct Debit set up to pay the *prescribed fee* in instalments
- b) confirm that they continue to meet the relevant conditions of membership set out by the *Association* in the *Membership Criteria* policy or *Associate Membership* policy.

- 4.1.2. A *member* who does not meet the requirements in 4.1.1a) and 4.1.1b) above will be removed from the *Register*.

- 4.1.3. Where a *member's* membership has lapsed they must:

- a) Desist from using any designation immediately
- b) destroy their membership certificate
- c) if supervised by AAT for anti-money laundering make alternative arrangements for *Anti Money Laundering supervision* immediately.

- 4.1.4. In the case of *full members* and *fellow members* only, paragraph 4.1.2 applies subject to the provisions detailed in paragraph 18 of the *Articles of Association*.

4.2. Right of appeal

- 4.2.1. No right of appeal exists in respect of this policy.

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